

## **REQUEST FOR LETTER OF INVITATION**

CIBER will prepare a letter of invitation for conference attendees requesting visas to travel to the fifth Multinational Enterprises and Sustainable Development International Conference (MESD'17). As visa requirements can take several weeks, attendees should be advised to request the letter no later than 3 months prior to the conference. To expedite the process, please complete the attached form and fax or email to the Conference Registrar at [register17@mesd.org](mailto:register17@mesd.org). Please be informed that you will have to pay the registration fee in advance before the letter will be prepared. If the attendees has paid the registration fee and the visa is not granted, a full refund will be issued.

## REQUEST FOR LETTER OF INVITATION

Please type in the fields below for accurate processing

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Conference Title: **Forth Multinational Enterprises and Sustainable  
Development International Conference (MESD'15)**

Conference Dates: **December 13 - 15, 2015**

Conference Location: **ISCTE-IUL, Lisbon, Portugal**

Registration Status:  Speaker/Presenter  Attendee

Name of the session at which you are speaking/presenting:

\_\_\_\_\_

Name and address of the embassy requesting the letter

Embassy: \_\_\_\_\_

Address: \_\_\_\_\_

**After registration has been verified, the conference registrar will prepare the invitation letter and email a copy to the recipient. If a hard-copy of the letter is required, please provide the postal address. Please note, all letters will be sent via first-class mail. If you require express courier service, please contact the registrar to arrange payment for the service.**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Please forward completed form to: [register15@mesd.org](mailto:register15@mesd.org)